



TQF. 3 Course Specification

Course Code : IAL2207

Course Title : Customs Immigration and Quarantine

Credits : 3(2-2-5)

Semester /Academic Year : 2/ 2017

Students : Bachelor of Arts Program in Airlines Business

Lecturers : Dr. Pongsapak Treruttanaset
Ms.Korawin Kungwola
Miss Rojanard Woramontri

International College, Suan Sunandha Rajabhat University

Table of Contents

Section	Contents	Pages
Section 1	General Information	2
Section 2	Objectives and Purposes	3
Section 3	Course Structure	4
Section 4	Developing Student's Learning Outcomes	5
Section 5	Lesson Plan and Assessment	8
Section 6	Learning and Teaching Resources	11
Section 7	Course Evaluation and Improvement	12

Section 1 General Information

1. **Code and Course Title:** **IAL2207** *Immigration, Customs and Quarantine*

2. **Credits:** 3(2-2-5)

3. **Curriculum and Course Category :**

This course of Bachelor of Arts, International College, SSRU is categorized in *Requirement Course: Cluster in International Teaching Profession* .

4. **Lecturers:** **Dr. Pongsapak Treruttanaset**
Ms.Korawin Kungwola
Miss Rojanard Woramontri

5. **Year / Semester**

Semester 2/2017

6. **Prerequisite Course**

None

7. **Co-requisite Course :**

None

8. **Learning Location**

Nakhon Pathom Learning Center

9. **Last Date for Preparing and Revising this Course:**

December 2017

Section 2 Objectives and Purposes

1. Course Objectives

At the end of this course, the student will be able to perform in the following areas of performance:

- (1) Able to understand the duty and responsibility of Immigration, Customs and Quarantine Department.
- (2) Able to understand the three main Government Agent that control inbound and out bound of passenger and goods at international Airport
- (3) Able to understand the law and regulations of Immigration, Customs and Quarantine and Thai Consular Department for passengers.
- (4) Able to understand the formalities of Immigration, Customs and Quarantine Department for travels who arrive or depart from Thailand
- (5) Able to correct practice as the regulations that provided by Customs and Quarantine Department for passenger. Finally, the student can make e-commerce for international trade and make import and export entries.

2. Purposes for Developing / Revising Course (content / learning process / assessment / etc.)

According to TQF (Thailand Quality Framework: HEEd.) and the Teachers' Council of Thailand with the standards of professional knowledge and experience for requirement courses, graduate students program in Airlines Business should have essence of knowledge in learning management, classroom management, and educational quality assurance as follows:

2.1 Learning management consisting of:

- 1) Learning and teaching theories;
- 2) Learning models and instructional model development;
- 3) Design and management of learning experiences;
- 4) Integration of contents for learning groups;
- 5) Integration for group learning;
- 6) Techniques and know-how in learning management;
- 7) Media implementation and production and innovative development for learning;
- 8) Learner-oriented learning management;
- 9) Learning evaluation.

2.2 Classroom management consisting of:

- 1) Management theory and principles;
- 2) Educational leadership and teamwork;
- 3) Systematic thinking;
- 4) Learning of organizational culture;
- 5) Organizational human relations and communication;
- 6) Preparation and development academic programs and
- 7) activities for educational institution and communities ;
- 8) Information system for management.

2.3 Educational Quality Assurance consisting of:

- 1) Principles and procedures for educational quality assurance;
- 2) Elements of educational quality assurance;
- 3) Educational standards;
- 4) Internal and external assurance;
- 5) Roles of administrators on the educational assurance.

Section 3 Course Structure

1. Course Outline

The course focuses on introduction to the departure formality, arrival formality, e-passport, types of passports, immigration bureau, security features, Schengen visa, visa on arrival, types of visa, visa exception, apply visa, automatic gate system, the customs department, tax refund, allowance, unaccompanied baggage, and plant and animal quarantine.

2. Time Length per Semester (Lecture – hours / Practice – hours / Self Study – hours)

Lecture	Practice/ Field Work/Internship	Self Study	Remedial Class
30 hours	30 hours	75 hours	Upon request

3. Time Length per Week for Individual Academic Consulting and Guidance

3 hour / week

Section 4 Developing Student's Learning Outcomes

Learning Standards/Outcomes	Learning Activities	Learning Assessment
<p>1. Ethics and Morals</p> <p>Understand and practice the discipline of peoples who work in airline business and their culture.(Punctuality, cooperation, respect others, responsiveness, grooming)</p>	<p>1. Lecture with case study</p> <p>2. Self-study</p> <p>Work in group to discuss about Immigration Customs and Quarantine, classroom management, and educational quality assurance; and their impact on teachers' skills and attitudes.</p>	<p>1. Attendance (90% of student on time attending class and on time hand in report)</p> <p>2. Airline uniform and SSRUIC uniform standard</p> <p>3. Group discussion Report</p>
<p>2. Knowledge</p> <p>(1) The law, regulations, and procedure of the Immigration Customs and Quarantine</p> <p>(2) Understand the forecasting and trend causal methods, time-series or trend analysis methods, and judgment methods that concern with international trade</p> <p>(3) Understand the formality of Immigration, Customs, Quarantine and Consular.</p>	<p>1. Student knows and understands the law, regulations, and procedure of the Immigration Customs and Quarantine</p> <p>2. Forecasting and trend causal methods, time-series or trend analysis methods, and judgment methods that concern with international trade</p> <p>3. Have the students Practice Understand the formality</p>	<p>1. Term papers</p> <p>2. Group report presentation</p>

Learning Standards/Outcomes	Learning Activities	Learning Assessment
<p>(4) Understand the theories of international trade, e-commerce, law of Immigration, Customs, Quarantine and consular, SWOT analysis, e-passport, visa on arrival, visa, automatics gate system, incoterm, Customs procedure for travelers, plant and animal quarantine</p> <p>(5) Learn both independently and cooperatively</p>	<p>of Immigration Customs, Quarantine and Consular.</p> <p>4. Lecture with case study</p> <p>5. Presentation and assignment</p>	
<p>3. Cognitive Skills</p> <p>(1) Students will be able to communicate effectively across a range of context. Demonstrate oral, written, communication;</p> <p>(2) Present and summarize their ideas in written and oral;</p> <p>(3) Access, present info through assignment.</p>	<p>1. Analyze the case study</p> <p>2. Group discussion</p> <p>3. Practice</p>	<p>1. Term papers</p> <p>2. Group report presentation</p>
<p>4. Interpersonal Skills and Responsibilities</p> <p>(1) Have responsibility for assignment :</p> <p>(2) Can adjust to work in team both as leader or follower.</p> <p>(3) Social skills: helping, trust building, conflict management, decision-making, leadership, learn to respect others people's opinion.</p>	<p>1. Use research-based learning and internet-based learning for Immigration, Customs, Quarantine management,</p> <p>2. Students work in group of five. They plan to use Cooperative learning and planning for operation at international airport.</p>	<p>1. Term papers</p> <p>2. Group report presentation</p>

Learning Standards/Outcomes	Learning Activities	Learning Assessment
<p>5. Numerical Analysis, Communication and Information Technology Skills</p> <p>(1) The students have developed competencies in numeracy and information literacy.</p> <p>(2) Can use correct language in oral and written presentations.</p> <p>(3) Can use computer and IT to follow the progress management in learning and classroom, and educational assurance.</p>	<p>1. Students Self-study and E-learning about Immigration Customs, Quarantine and Consular Management.</p> <p>2. Students work in group of five. They design and develop learning activities and present their report both in oral and written.</p>	<p>1. Individual portfolio</p> <p>2. Term papers</p> <p>3. Learning activities</p> <p>4. Group report presentation</p>
<p>6. Learning Management Skills</p> <p>(1) Understand the Immigration Customs, Quarantine and consular procedure within the context of passengers who arrive and depart from Thailand at international airport</p> <p>(2) Be able to develop the learners with essential opportunities to enhance learning concepts and process for Immigration Customs, Quarantine and Consular.</p>	<p>1. Integration for group learning, and learner-oriented learning management.</p> <p>2. Discussion and presentation</p>	<p>1. Individual portfolio</p> <p>2. Term papers</p> <p>3. Group report presentation</p>

Section 5 Lesson Plan and Assessment

1. Lesson Plan

Week	Topic/Outline	Hours	Learning Activities and Medias
1	Immigration, Customs, Quarantine Overview The duty and responsibility of Immigration, Customs, Quarantine department	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Constructivist approaches and Cooperative learning • Shared learning dialogue
2-3	<ul style="list-style-type: none"> - International trade - Theories of international trade. -The condition of international transactions(Incoterm) 	6	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Cooperative learning approaches • Hands on activities • Shared learning dialogue
4	<ul style="list-style-type: none"> -Customs Law -Customs Tariffs Law 	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student know and understand about Customs Law and Customs Tariffs Law • Self-study and E-learning
5-6	<ul style="list-style-type: none"> -GATT Valuation -Excise Tax -Processing of Importation and Exportation. - Import Entry and Export Entry. 	6	<ul style="list-style-type: none"> • Lecture and group discussion • Hands on activities • Shared learning dialogue

7 - 8	-Calculation Customs Tax and other Tax for Import and Export. -Customs Free Zone for air cargo	6	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Constructivist approaches and Cooperative learning • Hands on activities
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Week	Topic/Outline	Hours	Learning Activities and Medias
9	-Customs Procédures for Traveler at International Air port. -First port of Arrival and First port of Departure	3	<ul style="list-style-type: none"> • Lecture and group discussion • Self-study and E-learning • Student can describe of Dangerous Goods Regulations
10	Midterm Test	3	<ul style="list-style-type: none"> • Paper and pencil Test • Create the answers to questions in the Mid-term test
11	Type of Passport -E-Passport Type of Visa - Visa on arrival, Visa exception.	3	<ul style="list-style-type: none"> • Lecture and group discussion • Self-study and E-learning through Moodle
12-13	Immigration Law. Applying for a resident's visa in Thailand	6	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Fill out the form study • Self-study and E-learning
14	Procedure for residence of foreign nationals within 24 hours.	3	<ul style="list-style-type: none"> • Lecture and group discussion • Self-study and E-learning through Moodle • Shared learning dialogue

	Procedure for passenger staying in the Kingdom over 90 days		
15	-Automatic gate System - Passenger Examination Processing		<ul style="list-style-type: none"> • Student-centered: Constructivist approaches and Cooperative learning
16	Quarantine -Animal Quarantine -Plant Quarantine	3	<ul style="list-style-type: none"> • Social skill and team work • Presentation and Public Speaking Skill
17	Final Examination and Project- work Assignment submission		<ul style="list-style-type: none"> • Paper and pencil Test • Create the answers to questions in the Final Examination.

2. Learning Assessment Plan

Learning Outcomes	Assessment Activities	Time Schedule (Week)	Proportion for Assessment (%)
1. Ethics and Morals To have ethic behavior (personal responsibility , corporate responsibility) and moral reasoning.	1. Individual portfolio 2. Group discussion 3. Attendance	Through out semester	10 %
2. Knowledge	1. Project work and Term papers 3. Group report presentation	Through out semester	50 %
3. Cognitive Skills	1. Project work and Term papers 2. Group report presentation	Through out semester	15 %
4. Interpersonal Skills and Responsibilities (1) Have responsibility for assignment (2) Positive interdependence, accountability and posses social skills	1. Checklists 2. Observation 3. Interviews	Through out semester	10 %
5. Numerical Analysis, Communication and Information Technology Skills	1. Group report presentation 2. Individual portfolio	Through out semester	15 %

Section 6 Learning and Teaching Resources

1. Textbook and Main Documents

Limpongpan Sathit (2005), *Customs Reforms and Modernization: strategy and Experience of Thai Customs*, Manila: Asian Development Bank Press.

Manit Widhayatem (2002), *Law for Customs Procedure*, Public Relation Sub-Division; the Thai Customs Department Press.

Teingtrongpinyo Nitaya (2002), *The Thai Customs Department: Role and Responsibilities*, Public Relation Sub-Division; The Thai Customs Department Press.

Treruttanaset Pongsapak (2010), *Customs Procedure for Travelers*, Suvarnabhumi Airport Passengers Processing Customs Bureau; The Thai Customs Department Press.

2. Important Documents for Extra Study

3. Suggestion Information (Printing Materials/Website/CD/Others)

Website <http://www.Customs.go.th>, <http://www.Immigration.go.th>
<http://www.doa.go.th/>, <http://www.aqi.dld.go.th>.

Section 7 Course Evaluation and Revising

1. Strategies for Course Evaluation by Students

Using survey questions to collect information from the students' opinions to improve the course and enhance the curriculum. Examples of questions:

- (1) Content objectives were made clear to the students.
- (2) The content was organized around the objectives.
- (3) Content was sufficiently integrated.
- (4) Content was sufficiently integrated with the rest of the first year curriculum.
- (5) The instructional materials used were effectively.
- (6) The learning methods appropriate assessed the students' understanding of the content.
- (7) Overall, Students are satisfied with the quality of this course.

2. Strategies for Course Evaluation by Lecturer

2.1 Lecturers team observe the class and discuss the results as follow:

- (1) The lecturer is well prepared for class sessions.
- (2) The lecturer answers questions carefully and completely.
- (3) The lecturer uses examples to make the materials easy to understand.
- (4) The lecturer stimulated interest in the course.
- (5) The lecturer made the course material interesting.
- (6) The lecturer is knowledgeable about the topics presented in this course.
- (7) The lecturer treats students respectfully.
- (8) The lecturer is fair in dealing with students.
- (9) The lecturer makes students feel comfortable about asking question.
- (10) Course assignment are interesting and stimulating.
- (11) The lecturer's use of technology enhanced learning in the classroom.

2.2 The Director /Head of program construct assessment items to evaluate four dimensions of lecturer's competencies : teaching skills, organization and presentation of materials, management of the learning environment, and teaching attitudes.

3. Teaching Revision

Lecturer revises teaching/learning process based on the results from the students' survey questions , the lecturer team's observation, and classroom research.

4. Feedback for Achievement Standards

International College Administrator Committee monitor to assessment process and Grading.

5. Methodology and Planning for Course Review and Improvement

- (1) Revise and develop course structure and process every two years.
- (2) Assign different lecturers teach this course to enhance students' performance.
- (3) Encourage the students to do essential and external reading and submit paper and presentation on time. Find further study and information related to this course in library as well as internet.
