



TQF.3

Bachelor's Degree

Master's Degree

Course Specification

Course Code: IAC1202 Course Title : English for Airline Operations and Management
Credits : 3 (3-0-6)

Program: Airline Business International College
Suan Sunandha Rajabhat University
(SSRUIC)

Semester : 2 Academic Year : 2017

Section 1 General Information

1. Code and Course Title :

Course Code: IAC1202

Course Title (English): English for Airline Operations and Management

Course Title (Thai): ภาษาอังกฤษเพื่อการดำเนินงานและการบริหารสายการบิน

2. Credits : 3(3-0-6)

3. Curriculum and Course Category :

3.1 Curriculum: Bachelor of Arts, Airline Business

3.2 Course Category:

General Education

Required Course

Elective Course

Others

4. Lecturer Responsible for Course and Instructional Course

Lecturer (s) :

4.1 Lecturer Responsible for Course: Mr. James T. Whitaker

4.2 Instructional Course Lecturer(s):

(1) Mr. James T. Whitaker

(2) Ms. Korawin Kungwol

5. Contact/Get in Touch

Room Number 304 Tel. 091-8871404 E-mail james.wh@ssru.ac.th

6. Semester/ Year of Study

6.1 Semester: 2 Year of Study: 2017

6.2 Number of the students enrolled 200

7. Pre-requisite Course (If any)

None

8. Co-requisite Course (If any)

None

9. Learning Location

International College, Nakhonpathom Education Center

10. Last Date for Preparing and Revising this Course:

Date 15 Month January Year 2018

Section 2 Aims and Objectives

1. Course Aims

At the end of this course, the student will reach to five domains in the following areas of performance :

1.1 Morals and Ethics

(1) Be able to deliver or to complete a required task at the appointed time,

- (2) Be able to do the right thing according to the values, beliefs and principles they claim to hold,
- (3) Be able to make decisions in business according to moral concepts and judgments.

1.2 Knowledge

- (1) Understanding the airline business theories and important case studies taught,
- (2) To be able to provide an analysis and provide the solution to real world problems,
- (3) To be able to use airline business knowledge integrated with other disciplines.

1.3 Cognitive Skills

- (1) The ability to gather and summarize information, and conduct research,
- (2) Self-study and sharing information to the class,
- (3) The ability to solve problems from case studies.

1.4 Interpersonal Skills and Responsibility

- (1) Be able to communicate in English,
- (2) Be able to use English to solve airline business problems,
- (3) Initiate some new type of air transport business ideas and have leadership.

1.5 Numerical Analysis, Communication and Information Technology Skills

- (1) Be able to use basic ICT skills and apply them to daily life,
- (2) Be able to use statistics and mathematics to solve air transport business problems,
- (3) Be able to use IT to search for new knowledge and apply numerical analysis in communication with emphasis on practical and real life experiences.

2. Objectives for Developing / Revising Course (content / learning process / assessment / etc.)

The frequency and level of student engagement will be assessed for the curriculum including multimedia, homework assignments, exams, and textual content. Learning exercises and activities that result in higher student engagement will be adapted to future lessons.

Section 3 Characteristics and Operation

1. Course Outline

Terminologies, idiom and structure of English related to flight operation, cargo operation and catering operation. Appropriate English level to harmonize with the situation, environment and circumstance. Reading, writing, listening and speaking English associated with flight operation, cargo and catering operation. Practice communication between flight operation personnel and Pilot-In-Command (PIC), Air Traffic Controller (ATC), as well as cargo and catering operation.

คำศัพท์สำนวนและโครงสร้างภาษาอังกฤษที่เกี่ยวข้องกับการดำเนินการบิน การดำเนินการขนส่งสินค้าและการทำอาหาร ระดับภาษาอังกฤษที่เหมาะสมเพื่อให้สอดคล้องกับสถานการณ์สิ่งแวดล้อมและสภาพแวดล้อม การอ่านการเขียนการฟังและการพูดภาษาอังกฤษที่เกี่ยวข้องกับการดำเนินการบิน การบรรทุกสินค้าและการจัดเลี้ยง ฝึกการสื่อสารระหว่างบุคลากรปฏิบัติการบินและPilot-in-Command (PIC), Air Traffic Controller (ATC) ตลอดจนการดำเนินการด้านการขนส่งสินค้าและการจัดอาหาร

2. Time Length per Semester (Lecture – hours / Practice – hours / Self Study – hours)

Lecture (hours)	Remedial Class (hours)	Practice/ Field Work/ Internship (hours)	Self-Study (hours)
45	2+ (if any)	0 hours	6+ hours

3. Time Length per Week for Individual Academic Consulting and Guidance

(The lecturer responsible for course identifies the information, for example, 1 hour / week)

3.1 Self consulting at the lecturer's office: Room Number 304

International College (Nakhonpathom Education Center/SSRU)

3.2 Consulting via office telephone/mobile phone: 0918871404

3.3 Consulting via E-Mail : james.wh@ssru.ac.th

3.4 Consulting via Social Media (Facebook/Twitter/Line)

3.5 Consulting via Computer Network (Internet/Web board) Teacher

Website: http://www.teacher.ssru.ac.th/james_wh

Section 4 Developing Student's Learning Outcomes

1. Morals and Ethics

1.1 Morals and Ethics to be developed

- (1) Be able to deliver or to complete a required task at the appointed time,
- (2) Be able to do the right thing according to the values, beliefs and principles they claim to hold,
- (3) Be able to make decisions in business according to moral concepts and judgments.

1.2 Teaching Strategies

- (1) The team of students will help to remind other team members to be on time,
- (2) Provide an example of integrity in classroom such as no plagiarism,
- (3) Provide a case study that explains airline business ethics.

1.3 Evaluation Strategies

- (1) Checking student attendance every class,
- (2) Students able to apply their knowledge in practical terms, i.e., airline marketing exhibition, safety fair...
- (4) Evaluate students' responsibility from their contribution on the group project.

2. Knowledge

2.1 Knowledge to be acquired

- (1) Be able to identify the air transport business services and activities and describe important case studies,
- (2) Be able to provide an analysis and provide the solution to real world problems,

- (3) Be able to use airline business knowledge integrated with other disciplines.

2.2 Teaching Strategies

- (1) Use Problem-based learning,
- (2) Use cooperative learning techniques,
- (3) Invite guest speaker who is an expert in real world business.

2.3 Evaluation Strategies

- (1) Test, midterm examination, and final examination,
- (2) A group project report,
- (3) Class Presentation.

3. Cognitive Skills

3.1 Cognitive Skills to be developed

- (1) The ability to gather and summarize information, and conduct research,
- (2) Self-study and sharing information to the class,
- (3) The ability to solve problems from case studies.

3.2 Teaching Strategies

- (1) Group presentations,
- (2) Participate in competitions,
- (3) Problem-based learning.

3.3 Evaluation Strategies

- (1) Evaluate individual and group research and studies,
- (2) Evaluate in class activities and personal involvement,
- (3) Class presentations and discussion.

4. Interpersonal Skills and Responsibility

4.1 Interpersonal Skills and Responsibility to be developed

- (1) Be able to communicate in English,
- (2) Be able to use English to solve airline business problems,
- (3) Initiate some new type of air transport business ideas and have leadership.

4.2 Teaching Strategies

- (1) Allow students with work in unfamiliar situation with new team members,
- (2) Practice business manner and how to deal with customers,
- (3) Use advance business English to communicate in class and with lecturers.

4.3 Evaluation Strategies

- (1) How students participate in teamwork,

(2) How students use advance business English in their presentation.

5. Numerical Analysis, Communication and Information Technology Skills

5.1 Numerical Analysis, Communication and Information Technology Skills to be developed

- (1) Be able to use basic ICT skills and apply them,
- (2) Be able to use statistics and mathematics to solve business problems,
- (3) Be able to use ICT in the work place and apply numerical analysis in communication, e.g., fare and ticketing, check-in, e-passport

5.2 Teaching Strategies

- (1) Use case studies that allow students to implement their knowledge of statistics and mathematics to solve business problems,
- (2) Use activities such as encouraging students to show their work in an exhibition,
- (4) Students will form a team and do the group projects that require two-ways communication and develop their social skills.

5.3 Evaluation Strategies

- (1) Evaluate the correct application of statistics and mathematics to solve problems,
- (2) Evaluate their ability to present their work at an exhibition,
- (3) Evaluate their ability to use software computer such as Amadeus doing their work.

Remark: Symbol ● means ‘major responsibility’

Symbol ○ means ‘minor responsibility’

No symbol means ‘no responsibility’

The above symbols were shown in ‘Curriculum Mapping’ of TQF 2. (Program Specification)

Section 5 Lesson Plan and Assessment

1. Lesson Plan

Week	Topic/Outline	Periods	Learning Activities and Medias	Lecturer(s)
1	<ul style="list-style-type: none"> Introduction to Air Communications 	3 hrs	<ul style="list-style-type: none"> Direct instruction and group discussion Student centered: cooperative learning 	Mr. James Ms. Korawin
2	<ul style="list-style-type: none"> Pre-Flight Aeronautical Communications 	3 hrs	<ul style="list-style-type: none"> Direct instruction Problem based learning Student centered: cooperative learning 	Mr. James Ms. Korawin
3	<ul style="list-style-type: none"> Pre-Flight (cont.) Aeronautical Communications 	3 hrs	<ul style="list-style-type: none"> Direct instruction Student centered: cooperative learning 	Mr. James Ms. Korawin
4	<ul style="list-style-type: none"> Ground Movements 	3 hrs	<ul style="list-style-type: none"> Direct instruction Student centered: cooperative learning 	Mr. James Ms. Korawin
5	<ul style="list-style-type: none"> Ground Movements (cont.) Aeronautical Communications 	3 hrs	<ul style="list-style-type: none"> Direct instruction Student centered: cooperative learning Group discussion 	Mr. James Ms. Korawin
6	<ul style="list-style-type: none"> Departure, Climbing, and Cruising 	3 hrs	<ul style="list-style-type: none"> Direct instruction Student centered: cooperative learning 	Mr. James Ms. Korawin

Week	Topic/Outline	Periods	Learning Activities and Medias	Lecturer(s)
7	<ul style="list-style-type: none"> • Departure, Climbing, and Cruising (cont.) • Aeronautical Communications 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student centered: cooperative learning • Group discussion 	Mr. James Ms. Korawin
8	Midterm Exam	3 hrs	<ul style="list-style-type: none"> • Paper test 	Mr. James Ms. Korawin
9	<ul style="list-style-type: none"> • En Route Events • Aeronautical Communications 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student centered: cooperative learning • Group discussion 	Mr. James Ms. Korawin
10	<ul style="list-style-type: none"> • En Route Events (cont.) • Aeronautical Communications 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student centered: cooperative learning • Problem-based learning 	Mr. James Ms. Korawin
11	<ul style="list-style-type: none"> • Contact and Approach 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student centered: cooperative learning • Group discussion 	Mr. James Ms. Korawin
12	<ul style="list-style-type: none"> • Contact and Approach (cont.) 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student centered: cooperative learning 	Mr. James Ms. Korawin
13	<ul style="list-style-type: none"> • Landing 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student centered: cooperative learning 	Mr. James Ms. Korawin

Week	Topic/Outline	Periods	Learning Activities and Medias	Lecturer(s)
14	<ul style="list-style-type: none"> • Landing (cont.) • On the Ground 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student centered: cooperative learning 	Mr. James Ms. Korawin
15	<ul style="list-style-type: none"> • On the Ground (cont.) • Final Exam Review 	3 hrs	<ul style="list-style-type: none"> • Direct instruction • Student center: cooperative learning • Final Exam review 	Mr. James Ms. Korawin
16	Final Examination	3 hrs	<ul style="list-style-type: none"> • Paper test 	Mr. James Ms. Korawin

2. Learning Assessment Plan

	Learning Outcome	Assessment Activities	Time Schedule (Week)	Proportion for Assessment (%)
1	Ethic and Morals (1) Be able to deliver or to complete a required task at the appointed time, (2) Be able to do the right thing according to the values, beliefs and principles they claim to hold, (3) Be able to make decisions in business according to moral concepts and judgments.	Attendance criteria	Throughout semester	10 %
2	Knowledge (1) Be able to identify the air transport business services and activities and describe important case studies, (2) Be able to provide an analysis and provide the solution to real world problems, (3) Be able to use airline business knowledge integrated with other disciplines.	Paper test	(1) Week 8 (2) Week 16	25 % 25 %
3	Cognitive Skills (1) The ability to gather and summarize information, and conduct research, (2) Self-study and sharing information to the class, (3) The ability to solve problems from case studies.	Textbook communication exercises	Throughout semester	20 %

4	<p>Interpersonal Skills and Responsibilities</p> <p>(1) Be able to communicate in English,</p> <p>(2) Be able to use English to solve airline business problems,</p> <p>(3) Initiate some new type of air transport business ideas and have leadership.</p>	<p>(1) Cooperative learning</p> <p>(2) Group discussion</p>	Throughout semester	10%
5	<p>Numerical Analysis, Communication and Information Technology Skills</p> <p>(1) Be able to use basic ICT skills and apply them,</p> <p>(2) Be able to use statistics and mathematics to solve business problems,</p> <p>(3) Be able to use ICT in the work place and apply numerical analysis in communication, e.g., fare and ticketing, check-in, e-passport, Excel database</p>	Textbook communication exercises	Throughout semester	10 %

Section 6 Learning and Teaching Resources

1. Textbook and Main Documents

Ellis, S. & Gerighty, T. (2008). English for Aviation for Pilots and Air Traffic Controllers. Oxford: Oxford University Press.

2. Important Documents for Extra Study

3. Suggestion Information (Printing Materials/Website/CD/Others)

Section 7 Course Evaluation and Revising

1. Strategies for Course Evaluation by Students

1.1 Using survey questions to collect information from the students' opinions to improve the course and enhance the curriculum. The topics include:

- (1) Content objectives
- (2) The instructional materials
- (3) Learning methods and assessment
- (4) Advisory method

1.2 Observing students' behavior in classroom.

1.3 Using students' suggestion during classroom.

2. Strategies for Course Evaluation by Lecturer

2.1 Lecturer observes the class and discusses the results as follow:

- (1) The lecturer is well prepared for class sessions.
- (2) The lecturer answers questions carefully and completely.
- (3) The lecturer uses examples to make the materials easy to understand.
- (4) The lecturer stimulated interest in the course.
- (5) The lecturer made the course material interesting.
- (6) The lecturer is knowledgeable about the topics presented in this course.
- (7) The lecturer treats students respectfully.
- (8) The lecturer is fair in dealing with students.
- (9) The lecturer makes students feel comfortable about asking question.
- (10) Course assignments are interesting and stimulating.
- (11) The lecturer's use of technology enhanced learning in the classroom.

2.2 The Dean or head of program construct assessment items to evaluate four dimensions of lecturer's competencies: teaching skills, organization and presentation of materials, management of the learning environment, and teaching attitudes.

3. Teaching Revision

Lecturer revises teaching / learning process based on the results from the students' survey question, observation, suggestion, and classroom research.

4. Feedback for Achievement Standards

The evaluation is conducted by the Administrator Committee in order to assessment process and grading.

5. Methodology and Planning for Course Review and Improvement

5.1 Revise and develop course structure and learning process every year.

5.2 Seek advisory from expertise in order to enhance content and make it up-to-date with the changing environment

Curriculum Mapping Illustrating the Distribution of Program Standard Learning Outcomes to Course Level

Courses	1. Morals and Ethics			2. Knowledge			3. Cognitive Skills			4. Interpersonal Skills and Responsibility			5. Numerical Analysis, Communication and Information Technology Skills		
	● Major Responsibility									○ Minor Responsibility					
Course Category: Business Major Course	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3
Course Code: IAC1202 Course Title: Customer Relationship Management and Passenger Satisfaction Survey	●	○	○	●	○	○	●	●	○	○	●	○	●	○	○